

**Minutes of a meeting of Charity Trustees  
held on Wednesday, 29th June, 2022  
from 6.45 pm - 6.57 pm**

**Present:** M Belsey (Chairman)  
P Coote (Vice-Chair)

R Bates	S Ellis	J Llewellyn-Burke
A Bennett	A Eves	G Marsh
P Brown	B Forbes	C Phillips
R Cartwright	L Gibbs	M Pulfer
J Ash-Edwards	I Gibson	R Salisbury
J Belsey	J Henwood	A Sparasci
L Bennett	S Hatton	L Stockwell
P Bradbury	S Hicks	D Sweatman
P Chapman	S Hillier	C Trumble
R Clarke	T Hussain	N Walker
M Cornish	R Jackson	N Webster
J Dabell	J Knight	R Whittaker
R de Mierre	C Laband	
R Eggleston	Anthea Lea	

**Absent:** Councillors G Allen, A Boutrup, H Brunsdon, E Coe-Gunnell White, R Cromie, B Dempsey, J Edwards, Andrew Lea, J Mockford, A Peacock, S Smith and R Webb

**1. ELECTION OF CHAIRMAN.**

The Legal Officer asked for nominations for Chairman.

Councillor Coote nominated Councillor Margaret Belsey for Chairman of the Charity Trustees. This was seconded by Councillor Ash Edwards. As there were no other nominations, Councillor Margaret Belsey was confirmed as Chairman of the Charity Trustees for 2022/23.

**RESOLVED**

That Councillor Margaret Belsey be elected Chairman of the Charity Trustees for the 2022/23 Council year.

**2. APPOINTMENT OF VICE-CHAIRMAN.**

The Chairman nominated Councillor Coote for Vice-Chairman. This was seconded by Councillor Ash-Edwards. As there were no other nominations, Councillor Coote was confirmed as Vice-Chairman for 2022/23.

**RESOLVED**

That Councillor Coote be appointed Vice-Chairman of the Charity Trustees for the 2022/23 Council year.

**3. TO CONFIRM AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 26 JANUARY 2022.**

The Minutes of the meeting held on 26 January 2022 were agreed as a correct record by those Members who were present at the meeting and signed by the Chairman.

**4. TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS IN RESPECT OF ANY MATTER ON THE AGENDA.**

Councillor Chapman declared a personal interest as he is a friend of the applicant. He agreed to remove himself from the meeting for the duration of the item.

**5. TO CONSIDER ANY ITEMS THAT THE CHAIRMAN OF THE CHARITY TRUSTEES AGREE TO TAKE AS URGENT BUSINESS.**

None.

Councillor Chapman left the meeting at 6.50pm

**6. ST JOHN'S PARK CHARITABLE TRUST, BURGESS HILL, WEST SUSSEX - CHARITY NO: 305189 - PROPOSED LEASE DISPOSAL - PAVILION KIOSK.**

The Head of Regulatory Services introduced the report noting that it proposes a 5-year lease of the kiosk which forms part of the pavilion. He acknowledged that there is a 12 month notice period within the lease to provide flexibility. He noted that the lease is a commercial rent, endorsed by an outside valuer.

The Chairman took the Trustees to the recommendations which were agreed by a clear majority.

**RESOLVED**

The Charity Trustees:

- 1.1 Noted the absence of any responses to the statutory advertisements placed in the Mid Sussex Times on 7th and 14th April 2022 giving notice of the Charity Trustees' intention to grant the proposed lease; and noted and considered the proposal set out in paragraph 3.2 of this report, and the Independent Surveyor's Report; and
- 1.2 having considered this report and the Independent Surveyor's Report the Charity Trustees' considered that it is in the best interests of the Charity to grant the proposed lease to the prospective tenant: to authorise the Charity Trustees' Solicitor to grant the lease on the terms set out in this report and the Independent Surveyor's Report and on such other terms as the Charity Trustees' Solicitor recommends or considers appropriate.

Councillor Chapman returned to the meeting at 6.54pm.

The meeting finished at 6.57 pm

Chairman